

SUMMARY

Motivated Geography major with strong research background, great attention to detail and experience in Geographic Information Systems (GIS) seeks a position in Planning and Development.

EDUCATION**Bachelor of Science, Geography, May 20XX**

Minor: Psychology Certificate in GIS

Arizona State University Tempe, Arizona GPA 3.65 last four semesters

Relevant Courses

Geographic Information Technology, GIS I, GIS II

Research Methods and Statistics

Academic Projects**Geographic Information Systems- Spring 20xx**

Developed a model GIS for use by the City of Tempe Department of Public Safety. Researched and extracted data from U. S. Census Bureau, implemented data sets into ARCVIEW via ArcGIS. Created a needs assessment for a GIS database by doing land survey, historical analysis and interview with Tempe City Manager. Compiled well-written report and presented recommendations to class via PowerPoint.

Urban Geography- Fall 20xx

Explored the phenomena of urban sprawl and its effects on the environment and local population. Compiled maps by means of Census TIGER files to assess prospective growth based on demographics.

Internship

Lowell Elementary School, Phoenix, Arizona, Summer 20XX

- Guided 7th and 8th grade students through an Urban Community project by generating educational pamphlets containing a site map of the Rio Salado Project made with GIS
- Supervised internet research for biological habitat used in restoration of the Rio Salado Project, greatly enriching students' knowledge of research methodology, documentation and copyright issues

EXPERIENCE

Manager/Associate, September 20XX-present

Dry Clean USA, Tempe, Arizona

- Promoted from Associate to Manager based on strong work ethic, and interpersonal skills
- Train new employees in compliance with company policies and procedures
- Motivate team members to perform essential operations efficiently and effectively, while having fun

SKILLS

- Proficient in: ArcGIS (ArcInfo level) , Quantum GIS and all Microsoft Office programs- Word, Excel, PowerPoint, Access, Outlook
- Fluent in Spanish, can read, write, and speak

ACTIVITIES

Student Member, American Planning Association (APA), September 20XX – present

Lobbyist, Phoenix City Planning Commission, January 20XX

Chairperson, Neighbors Helping Neighbors Program, Mesa, AZ, November 20XX – present

