



CITY AND COUNTY OF  
**HONOLULU**



# WE'RE HIRING!

The City & County of Honolulu, Department of Planning & Permitting's Planning Division currently has openings for:

## Planner III

*(General City/Urban Planning, SR-20)*

## Planner IV

*(General City/Urban Planning, SR-22)*

## Planner V

*(General City/Urban Planning, SR-24)*

## Planner VI

*(General City/Urban Planning, SR-26)*

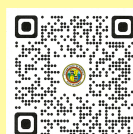
Join our Long-Range Planning team and be a part of shaping O'ahu's future. We care about creating livable and walkable communities, increasing affordable housing, maintaining our rural areas, protecting the environment, encouraging agriculture, and addressing pressing issues such as sea level rise and climate change.

- For more information on employment with **DPP's Planning Division**, including possible temporary positions, please email: **planningdivision@honolulu.gov**  
<https://www.governmentjobs.com/careers/honolulu>

- **DPP's Planning Division** offers a hybrid work option and annual continuing education opportunities. For more information on DPP:  
<https://www.honolulu.gov/dpp>



- Learn more about these positions and apply online. In the Search box, type "Planner"



- For more Information on City & County employment benefits:

<https://www.honolulu.gov/hr/benefits.html>

- Medical, Dental, and Vision Plans
- Offers a hybrid work option
- Holidays, Vacation, and Sick Leave
- Prescription Drug Coverage
- Group Life Insurance
- Employee Retirement Plan
- Deferred Compensation Plan
- Student Loan Forgiveness

# Planner Recruitment

## City & County of Honolulu, Department of Planning & Permitting Planning Division

**Location:** Honolulu, Hawaii

**Job Type:** Full-Time Permanent, contract positions and internship, hybrid work option available.

**We are looking for aspiring planners who are knowledgeable about:** Principles, practices, purposes, and scope of techniques of the various phases of city planning; Trends in Federal, State and local planning as they affect city planning; Research methodology and statistical procedures; Sources and uses of socio-economic information; and State and local laws and ordinances related to city planning.

**Minimum Qualification Requirements:** At time of application, you must be a citizen, national or permanent resident alien of the United States or a non-citizen eligible under federal law for unrestricted employment.

**Education Requirements:** Equivalent to graduation from a regionally accredited college or university with major work in city planning, architecture, engineering, economics, sociology, public administration or a related field.

**Preferred Technical Skills:** MS Word, Excel, Outlook; Adobe PS, AI, INDD; Arc GIS.

### **General Duties and Responsibilities:**

- Participate in the development and updates of long-range regional plans and special area plans.
- Review and comment on various applications and plans.
- Assist with reviewing affordable housing projects for compliance with applicable requirements.
- Independently review, evaluate and draft reports recommending action on proposals for zone change and other land use approvals.
- Conduct research by gathering and analyzing land use, economic, social and environmental data related to assigned projects.

**Positions Openings:** Planner III, IV, V, and VI. Level of responsibilities will vary depending on Planner level.

Monthly Salary: Planner IV \$5,258+; Planner V \$5,918.00+; Planner VI \$6,399+.

### **Benefits of being a City Employee:**

- Vacation: earn up to 21 days per year; Sick Leave: earn up to 21 days per year; Holidays: 13 days a year; 14 days during election years.
- Medical, Dental, Prescription Drug, and Vision Care: Various health insurance plans are available. Premiums are subsidized by the City and deductible from pre-tax income for participants of the Premium Conversion Plan (PCP).
- Group Life Insurance: No cost for eligible employees.
- Deferred Compensation Plan: Invest in your future... defer part of your pre-tax income for retirement.
- Retirement Plan: retirement benefits for State and County employees. Employee contribution required.
- Commuter Choice Pre-Tax Benefits: Employees may designate certain transportation expenses as a pre-tax item.
- Public Service Loan Forgiveness (PSLF) Program: A federal program forgiving the balance of federal student loans for individuals working in public service...and more.
- Training and Development: Computer, career, and personal enhancement courses are offered; curriculum designed for employee, supervisory, and management development.

### **Important Application Information:**

- Please email us at [planningdivision@honolulu.gov](mailto:planningdivision@honolulu.gov) with your resume and we can discuss the most suitable role based on your experiences and qualifications.
- After our discussion, all applications must complete the full application online at <https://www.governmentjobs.com/careers/honolulu> for determination of eligibility.