

Job Title | Impact Team Intern

Organization | Valley Leadership

Start Date | Summer 2024

Location | Hybrid in Phoenix, Arizona

Time | 10 hrs a week

Compensation | \$25-30/hr depending on experience

The Opportunity

At Valley Leadership (VL), our lifeblood is our community of committed doers. As our Impact Maker Intern, you'll have the opportunity to support the efforts that bring together our community of doers united in tackling the most pressing issues facing our state. You'll be providing research and administrative support to the Impact Maker program, primarily the Housing and Healthy Neighborhoods Team. All of this with the purpose of inspiring and mobilizing our network of champions committed to supporting us in making immediate and systemic change in Arizona.

Your Team

You report to the Manager of Strategic Doing. You work alongside a team of doers, who roll up their sleeves to get the work done.

Who You Are

An organized researcher who is familiar with planning and zoning terminology, the development process, and public meeting protocols. You're interested in working towards addressing the need for housing through increased development of homes that meet the needs of all Arizonans. You are a trusted partner who is looking for a team that collaborates, has fun together, and gets things done at lightning speed.

What You'll Do

Housing & Healthy Neighborhoods Impact Team Support

- ***Research*** | Monitor and track housing developments in five Maricopa County cities as they move through the public hearing process
- ***Summarize*** | Provided summaries of housing projects, including current and proposed zoning changes, neighborhood feedback, and timing and status of public hearings
- ***Meetings*** | Attend meetings (virtual and occasionally in person) of the Housing and Healthy Neighborhoods Impact Team and take notes on discussion and action items related to housing projects
- ***Support*** | Provide administrative support to the Housing & Healthy Neighborhoods Impact Team

What You'll Bring

- Currently enrolled in either an Urban Planning program at ASU's School of Geographical Sciences and Urban Planning or a Real Estate program at the W.P. Carey School of Business.
- Interest in housing and urban planning.

- Exceptional management skills, including; planning, scheduling, timelines, and communication.
- Ability to clearly communicate status and potential areas of concern.
- Outstanding oral and written communication abilities.
- Expertise in ensuring critical deadlines are met with a high attention to quality and detail.

To Apply

- Learn more about Valley Leadership and our programs at www.valleyleadership.org and www.impactmakeraz.org.
- Please send a cover letter and resume to Amanda Straight at amanda@valleyleadership.org

About Valley Leadership

Our Mission

Valley Leadership empowers, leverages and mobilizes leaders to meaningfully impact the most pressing issues facing Arizona.

Our Vision

Our vision is a broad spectrum of Arizonans working together to impact the issues that matter most, setting the example on leadership.

Our Values

- *Diversity, Equity and Inclusion* | Valley Leadership is not about political party, income level, religion, gender, or race. We value the person, any person, committed to leading Arizona forward. We respect different perspectives and know that a diverse Arizona is our advantage.
- *Partnerships* | We can't do it alone. Valley Leadership values partnerships and understands real impact is only made together.
- *History* | Arizona's can-do-attitude can solve anything. We continually look to our history to inspire and move us towards Arizona's next big thing.
- *Fun* | With our network of leaders, it's hard not to have fun! We value the social capital that comes with having fun and building relationships.

Our Principles of Doing

- *Driven to Do* | Leadership is setting the example on doing: starting with the outcome in mind and working together to get there.
- *Arizona First* | Leadership is approaching issues from a standpoint of what is best for Arizona, not what is best for a political party, individual ambition, or self-interest.
- *Building Trust* | Leadership is taking pride in building a culture that fosters relationships, trust, and civility in order to find common ground.
- *Team Mindset* | Leadership is caring more about getting things done than who gets the credit.
- *Integrity* | Leadership is engaging other perspectives with respect and rigor, taking responsibility for one's own beliefs, actions, and biases and giving others the space to do the same.