

OFFICE OF MAYOR KATE GALLEGO

QUALIFICATIONS

Mayor Kate Gallego's office is seeking interns for the upcoming semester. Ideal candidates will be studying public policy, urban planning, communication, political science, business, sustainability, etc. This internship will be based in the Mayor's Office at Phoenix City Hall.

SPECIFIC JOB DUTIES

Interns will work directly with the Mayor's staff on operations of the office, correspondence, meetings, events and policy areas including, but are not limited to:

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| + Neighborhood Outreach | + Communications | + Sustainability |
| + Economic Development | + Education | + Social Media |
| + Boards & Commissions | + Planning and Zoning | + Policy Research |
| + Constituent Services | + Proclamations | + Historic Preservation |

In addition, interns will participate in trainings with city leaders and tours of city facilities.

HOURS REQUIRED

This internship requires approximately three 4.5 hour shifts per week and may occasionally require additional attendance of meetings and events during evenings and weekends. A background check will be required.

TO APPLY

Please send a cover letter, current resume and availability to doug.mings@phoenix.gov. To be considered in the first review of applicants please apply before close of business on Wednesday, April 20.

ABOUT MAYOR GALLEGO

Mayor Kate Gallego is the second elected female Mayor in Phoenix history and the youngest big city Mayor in the United States. She graduated from Harvard University and earned an MBA from the Wharton School of Business at the University of Pennsylvania. Before being elected to Phoenix City Council, Mayor Gallego worked on Economic Development for local utility company, Salt River Project.

Mayor Gallego has focused on three key policy areas during her time in office: diversifying the economy, strengthening infrastructure investment, and working to make Phoenix a leader in sustainability. Her record of proven results includes leading the campaign to pass Phoenix's citywide transportation plan through 2050, which was the largest local government commitment to transportation infrastructure in the country when it passed in 2015. She has led efforts on criminal justice reform and ensuring equal pay for equal work. Mayor Gallego is passionate about building a Phoenix that works for everyone and increasing the quality of life for all Phoenixians.

Phoenix is the fifth largest city in the United States and is currently the fastest growing city in the country. Visit phoenix.gov/mayor for more.